

TOWN OF HUDSON REGULAR MEETING

May 21, 2019

In Attendance:

Members Present: Mayor Pro Tem, Bill Warren, Commissioners: Larry Chapman, Jonathan Greer, Barry Mitchell, Rick Shew and Ann Smith

Members Absent: Mayor Janet Winkler

Others Present: Town Manager, Rebecca Bentley, Chief of Police, Richard Blevins, Assistant Finance Officer, Michelle Coffey, Town Planner, Teresa Kinney, Town Clerk, Tammy Swanson and Attorney Ed Blair

Call to Order:

Mayor Pro Tem, Bill Warren, called the May meeting to order in the absence of Mayor Janet Winkler. Bill then led the audience in the Pledge of Allegiance and opening prayer.

Discuss/Adjust Agenda:

Bill presented the May agenda for review. There were no additions or changes suggested for the agenda.

Motion: (Larry Chapman/Jonathan Greer) to approve the agenda as presented. Unanimously approved.

Approval of Minutes:

Motion: (Larry Chapman/Rick Shew) to approve the minutes, as presented, for the April 16th Regular Meeting, the April 16th Public Works Committee Meeting, and the May 7th Budget Work Session. Unanimously approved.

Present proposed 2019-2020
Annual Operating Budget:

Rebecca presented the proposed FY 2019/2020 Operating Budget for consideration and review. A copy of the proposed budget will be available for public inspection at the Town Hall and on the Town's webpage until the next regular Board meeting on June 18th. Rebecca reported that the proposed budget is balanced, and she highlighted the following items of the budget: contains no property tax rate increase, includes 30 full-time employees, includes 2% COLA and 1% merit raises for employees, and a 20% increase in sanitation that will be billed annually to both residential and commercial users on

**FY 2019-2020 Budget Ordinance
BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF HUDSON, NORTH CAROLINA:**

The following estimated fund revenues, department expenditures, and interfund transfers are approved and appropriated for the Town of Hudson's operations for the Fiscal Year beginning July 1, 2019, and ending June 30, 2020.

SECTION 1: GENERAL FUND

Revenues:		Restricted
Local Taxes	\$ 1,272,000	
Unrestricted Intergovernmental-Sales Tax	935,500	
Unrestricted Intergovernmental-Other	281,100	
Restricted Intergovernmental Income	299,721	118,000 Powell Bill; 181,721 Community Resource Officers
Other Revenue	325,150	
Sanitation Fees	157,000	
Investment Earnings	25,000	
Appropriated Fund Balance	273,645	123,645 Powell Bill 150,000 GF
Total General Fund Revenue	\$ 3,569,116	\$423,366 Restricted Revenue
Expenditures:		
Governing Board	\$ 40,925	
Administration	177,903	
Finance	155,277	
Tax Collections	91,290	
Legal	12,000	
Planning & Zoning	68,698	
Law Enforcement	1,088,590	181,721 CRO
Public Works, Streets, Landscaping	436,641	
Sanitation	152,120	
Recreation & Cultural	450,562	
Powell Bill	241,645	241,645 Powell Bill Exp
Hudson Uptown Building	435,575	
Debt Service	61,259	
Contingency	166,631	
Total General Fund Expenditure	\$ 3,569,116	\$423,366 Restricted Exp

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the tax statements. Rebecca commented that the proposed budget will be voted on at the June 18th meeting, and until that date, it will remain a working document.

The Board thanked Rebecca and the staff for the hard work that went into preparing the budget.

Rebecca thank that Board for their hard work on the budget as well.

SECTION 2: AD VALOREM TAXES

An Ad Valorem tax rate of \$0.43 per (\$100) valuation of taxable property, as listed for taxes as of January 1, 2019, is hereby levied and established as the official tax rate for the Town of Hudson for fiscal year 2019-2020. The rate is based upon a total projected valuation including motor vehicles of \$291,237,819 and an estimated collection rate of 94.6% collection rate. The purpose of the ad valorem tax levy is to raise sufficient revenue to assist in financing necessary municipal government operation in Hudson.

SECTION 3: DOCUMENTATION

Copies of this ordinance will be kept on file at Town Hall and shall be furnished to the Town Clerk and Finance Officer to provide direction in the collection of revenues and disbursement of Town funds.

SECTION 4: SPECIAL AUTHORIZATION

- A. The Town Manager shall serve as Budget Officer.
- B. The Budget Officer shall be authorized to reallocate departmental appropriations from among the various expenditures within each department not to exceed \$5,000. Notification of all such transfers or amendments shall be made to the Board of Commissioners at their next regular meeting following the effective date of the transfer.
- C. The Budget Officer shall be authorized to effect interdepartmental transfers not to exceed \$5,000. Notification of all such transfers or amendments shall be made to the Board of Commissioners at their next regular meeting following the effective date of the transfer.

SECTION 5: RESTRICTIONS

- A. Interfund transfers of money shall be accomplished only by authorization from the Board of Commissioners.
- B. The utilization of any contingency appropriation, in any amount, shall be accomplished only by the authorization from the Board of Commissioners.

SECTION 6: BUDGET AMENDMENTS

The North Carolina Local Government Budget and Fiscal Control Act allows the Board of Commissioners to amend the budget ordinance at any time during the fiscal year, so long as it complies with the North Carolina General Statutes. The Board of Commissioners must approve all budget amendments, except where the Budget Officer is authorized to make limited transfers.

Budget Revision:

Rebecca stated that the lowest bid for our paving for this year was received from Evans Construction. Norman Crump, Public Works Director, verified with the contractor that the bid included our normal requirements for paving. Rebecca commented that we have used Evans Construction before, and they did just fine. She mentioned that the streets being paved this year are Eastview Street, Elm Avenue and Hickman Avenue, and Evans is hoping to start and finish in early June.

Rebecca presented a budget amendment to move funds to Powell Bill Appropriated Fund Balance.

Town of Hudson Budget Amendment				
Date: May 17, 2019				
Department: Powell Bill				
Dept Head Signature				
Purpose: Move money to Powell Bill Appropriated Fund Balance				
Revenue:				
Account Number	Account Title	Current Budget	Change to Budget	Amended Budget
10-390-3991	Powell Bill Appropriated Fund Bal	55,500	\$ 50,000	\$ 105,500
Total			\$ 50,000	\$ -
Expense:				
Account Number	Account Title	Current Budget	Change to Budget	Amended Budget
10-570-2170	Mtce/Rep-Streets	\$ 95,000	\$ 50,000	\$ 145,000
Total			\$ 50,000	\$ -

Rebecca also presented a budget amendment for an insurance reimbursement for one of our police vehicles. The reimbursement was received at end of April for the repairs of a vehicle. The funds are currently in Misc. Revenue, and Chief Blevins would like to move the funds into contracted services and maintenance.

Motion: (Ann Smith/Barry Mitchell) to approve both budget amendments as presented. Unanimously approved.

Town of Hudson Budget Amendment				
Date:	May 21, 2019			
Department:	Law Enforcement			
Dept Head Signature				
Purpose:	Insurance reimbursement / #001 2018 Ford Explorer			
Revenue:				
Account Number	Account Title	Current Budget	Change to Budget	Amended Budget
10-350-3342	Miscellaneous Revenue	29,665	\$ 3,700	\$ 33,365
				\$ -
	Total		\$ 3,700	
Expense:				
Account Number	Account Title	Current Budget	Change to Budget	Amended Budget
10-510-2180	Mtce/Rep-Truck	\$ 11,800	\$ 1,500	\$ 13,300
10-510-2270	Gasoline	\$ 24,000	\$ 1,200	\$ 25,200
10-510-2450	Contracted Services	\$ 12,500	\$ 1,000	\$ 13,500
				\$ -
	Total		\$ 3,700	

Public Comment & Informal Discussion:

Town offices closed for Memorial Day: Rebecca stated that the Town offices will be closed on Monday, May 27th in observance of Memorial Day. Rebecca commented that our garbage collection will not be affected.

Memorial Day Service at HUB Station: Rebecca stated that the Annual Memorial Day Service will be held Monday, May 27th at 9:00 a.m. at HUB Station. This Service is sponsored by HCDA, Hudson American Legion Post #392, and the Town. Rebecca commented that the Memorial Day Service is a very meaningful and touching service.

Hometown Concert Series Schedule: Rebecca presented the schedule for the upcoming Hometown Concert Series. She



2019

HUDSON
HOME TOWN CONCERT SERIES

May 31st
Shelby Rae Moore Band
Blues/Country

June 14th
Chad Triplett & Two Lane Blacktop
Country/Rock

June 28th
Soulwatt
Rock

July 5th
New River Band
Country

July 19th
Buck Austin Band
Country

August 2nd
Fractured
Rock

FREE Admission

Hickman

Windmill Park
(Behind Hudson Town Hall)
7:00 - 9:00 PM
Bring a Lawn Chair!

Cruise-In
At Every Concert

Arts & Crafts

Vendors

Events Sponsored by:

Hudson Community Development Association &
Rotary Club - Hudson
Ruritan Club

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asked the Board Members to help promote the concerts, and she gave out flyers to post at businesses, etc.

Fun Day Scheduled at Redwood Park: Chief Blevins stated that the Police Department is partnering with the Recreation Dept. to do a Summer Fun Day at Redwood Park. Chief Blevins stated that the day will include bicycle safety training, child seat safety checks, and using our safe kid trailer for safety seminars. The event will include other activities as well, and will end with hotdogs to celebrate the day.

Rebecca stated that the Stormwater Team from WPCOG has also been invited to participate in the event to promote Stormwater awareness.



Report from Annual League Meeting: Rebecca stated that she along with Janet, Jonathan, Rick and Barry attended the Annual League Meeting that was held in Hickory this year. Jonathan stated that this was the first time he had attended a League Meeting, and he along with the other members who attended highlighted some of the activities that stood out to them at the meeting.

Bill thanked everyone that was able to attend the League Meeting this year.

Rebecca stated that we are very fortunate to have our Police Dept. staff. She commented that at the League Meeting, it was mentioned that Police Officers are very hard to find, and all towns are going to be vying for the same officers.

Update from HUB Station: Ann reported that we had a visit from the State Arts Council last week, and they were very impressed with the HUB Station. She stated that they had information about a grant that could get possibly help get us an elevator.

Ann commented that on October 19th and 20th, well-known author, Jan Karon, is coming to Town. Ann stated that Ms. Karon plans to attend dinner theater, and we are hoping to possibly even have a parade in her honor. Ann commented that we are anticipating this being a huge event, and we hope to get it well publicized.

Adjournment:

Motion: (Larry Chapman/Ann Smith) to adjourn the meeting. Unanimously approved.

